



## I am a student and live in Lausanne

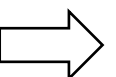
Cool ! I don't need to do my paperwork in person at the counters.

Before starting the procedures, I check that my accommodation is indeed in Lausanne via the website [Registres des adresses](#)

I prepare all my documents (see following pages) before undertaking the online registration based on my nationality

I make my registration **at most 30 days** before my arrival in Lausanne via the website [www.lausanne.ch/ch-fops](http://www.lausanne.ch/ch-fops)

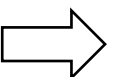
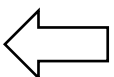
The procedure to follow can be found on the next page.





## Procedure

1. Prepare all the documents mentioned on pages 3 and 4 of the flyer according to my nationality and where I'm coming from.
2. Register online on the website and attach the documents initially prepared.
3. Receive the registration confirmation by mail.
4. The Control of inhabitants registers me in their records **on the effective date of my arrival in Lausanne** and forwards the permit application to the cantonal authorities as per their competencies.





## PDF Documents to prepare before online registration

### European Union students :

- ❖ [« Annonce d'arrivée »](#) form for EU or EFTA
- ❖ Scan of a valid passport or ID card in color
- ❖ 1 color passport-sized picture
- ❖ Enrollment certificate **dated less than 3 months ago**
- ❖ Lease agreement or [« attestation d'hébergement »](#) and its annexes\*
- ❖ [« Attestation de prise en charge »](#) and its annexes, or other financial means or scholarship proof (for example Swiss-European Mobility Program, Swiss Confederation or other scholarship)

### Non-European Union students :

- ❖ [« Rapport d'arrivée »](#) form
- ❖ Scan of a valid passport and visa in color
- ❖ 1 color passport-sized picture
- ❖ Enrollment certificate **dated less than 3 months ago**
- ❖ Lease agreement or [« attestation d'hébergement »](#) and its annexes\*
- ❖ Scholarship proof from the Swiss-European Mobility Program or the Swiss Confederation, if applicable

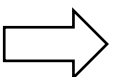
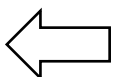
For citizens of the following countries (Andorra, Australie, Brunei, Japan, Malaysia, New Zealand, Sain Marina, Singapore, United Kingdom, Vatican) or already holding a foreign residence permit, in addition to the above documents, it will be necessary to complete the [« Application for a temporary residence permit for study purposes in the Canton of Vaud »](#) and attach de the annexe indicated at the end of document .

When I have the above-mentioned documents, I can register below :

[www.lausanne.ch/ch-fops](http://www.lausanne.ch/ch-fops)

**Documents for Swiss students on the following pages**

\* Only Airbnb contracts with a minimum duration of 30 days, accompanied by the rental lease, will now be considered





### Swiss students with primary residence in Lausanne :

- ❖ « [Bulletin d'arrivée](#) » form
- ❖ Scan of a valid passport or ID card in color
- ❖ Act of origin, individual civil status certificate or family certificate
- ❖ Lease agreement or « [attestation d'hébergement](#) » and its annexes\*

### Swiss students with secondary residence address in Lausanne :

- ❖ « [Bulletin d'arrivée](#) » form
- ❖ Scan of a valid passport or ID card in color
- ❖ Declaration of residence or Swiss nationality certificate dated **less than 3 months ago**
- ❖ Lease agreement or « [attestation d'hébergement](#) » and its annexes\*

*Swiss students staying more than 90 days in Lausanne must register for a secondary residence*

When I have the above-mentioned documents, I can register below :


[www.lausanne.ch/ch-fops](http://www.lausanne.ch/ch-fops)

### **Additional information and forms to download**

[www.lausanne.ch/ch-etudiant](http://www.lausanne.ch/ch-etudiant)

### Contact :



 *Contrôle des habitants*  
*Case Postale 5354*  
*1001 Lausanne*

\* Only Airbnb contracts with a minimum duration of 30 days, accompanied by the rental lease, will now be considered.

